





**STRATEGIC RISK REGISTER – RISK MANAGEMENT ACTION PLAN**

<b>Risk No.</b>	<b>Existing controls/actions to address risk</b>	<b>Effectiveness of controls/actions</b>	<b>Required further management action</b>	<b>Responsibility for action</b>	<b>Critical success factors and measures</b>	<b>Review frequency</b>	<b>Key date</b>
3, 4	Objections made to draft plan and considerable lobbying undertaken.	Will only become apparent when the next version of the plan is issued.	Continue lobbying.	Planning & Economic Development Portfolio Holder  Head of Planning & Economic Development	Reduction in planned number of new dwellings. The Council retains control of the delivery arrangements.	Quarterly	14/06/06
20	Systems for contract monitoring in place. Contingency plans exist to deal with contract failure.	Contract monitoring established. Business continuity planning has proved effective in waste management.	Both contracts for leisure and waste management require close monitoring. Additional work is now necessary to get a long-term solution in place for waste collection.	Leisure & Young People Portfolio Holder  Head of Leisure Services  Customer Services, Media, Communications and ICT Portfolio Holder  Head of Environmental Services	A basket of key PI's are in place for the leisure contract.  Improving public satisfaction and achieving recycling targets.	Monthly  Monthly	30/06/06  15/06/06
5	Ongoing dialogue with Essex County Council and other Essex districts.	Difficult to assess until the white paper is issued, although reorganisation now appears less likely.	Continue dialogue with other local authorities.	Leader of Council  Joint Chief Executives	Keeping EFDC resources for use within EFDC. Preferably maintaining EFDC boundaries.	Quarterly	Issue of white paper expected early Autumn.



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1	A number of recruitment and retention initiatives have been pursued, including making market supplements available. The trainee scheme has been particularly successful.	Some success in recruiting to key areas, e.g. ICT, Planning and Works Unit.	Further initiatives needed to test the effectiveness of market supplements.	Finance & Performance Management & Corporate Support Services Portfolio Holder  Head of Human Resources & Performance Management	Reduction in level of vacancies.	Quarterly	None
11	Requirement for 30% affordable housing on developments over 25 units to be increased to 40% on developments over 15 units from July 2006 under Altered Local Plan.	Additional capital allocated for affordable housing. Current targets for affordable housing should be achieved.	Agreed schemes need to be progressed and new schemes developed for additional funds.	Housing Portfolio Holder  Head of Housing	Achieving targets for affordable housing.	Quarterly	31/03/07
19	Service being re-structured. Additional funding provided. New IT system and electronic records document management being implemented.	Trend developing of improving performance on some indicators. Action taken to date appears effective.	Need to ascertain ongoing staffing requirement to keep performance in top quartile now backlog removed.	Planning & Economic Development Portfolio Holder  Head of Planning & Economic Development	Four Planning and Economic Development PI's in members key forty: BV 106 BV 109a, b & c	Monthly	None



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6, 7a	Council is still balanced but an administration has been formed by a coalition of two political groups. Review conducted of overview and scrutiny arrangements and a programme of O&S training put in place for members.	Reducing the need to build a consensus should allow greater focus. An enhanced system of O&S will help balance the power of Cabinet.	The effectiveness of the new arrangements needs to be kept under review.	Leader of Council  Chairman of the Overview & Scrutiny Committee  Joint Chief Executives	Achievement of policy objectives. Number of decisions referred to O&S.	Six monthly	30/11/06
17	Five year capital programme prepared which includes resources. Surplus assets continue to be identified and disposed of.	Effective to date as even with £50M capital programme over five years nearly £8M of usable receipts anticipated at end of period.	Continue to highlight revenue consequences of all new capital schemes and continue to dispose of surplus assets.	Finance & Performance Management & Corporate Support Services Portfolio Holder  Joint Chief Executive (Resources)	Maintenance of adequate capital and revenue balances.	Six monthly	31/03/07